



PROSPECTUS



“LIGHTING UP THE MINDS OF TODAY FOR A BRIGHTER TOMORROW”

Integrated Education



The Integrated School provides a learning environment where children and young people from Catholic and Protestant backgrounds, as well as those of other faiths and none, can learn with, from and about each other. The promotion of equality and good relations extends to everyone in the school and to their families regardless of their religious, cultural or social background. Integrated education is value-driven and child-centred. It is delivered through a holistic approach with an emphasis on developing every aspect of a child's potential.

In June 2016, the school was awarded the Kitemark for Excellence in Integrated Education in recognition of the effective policies and practices that are in place to develop a strong integrated ethos.

Dear Parents,

May I take this opportunity to welcome your child and you to Crumlin Integrated Primary School. As the only integrated primary school in the greater Crumlin area we welcome the entire community and celebrate our individuality and diversity. We hope this prospectus will help you gain an understanding of our ethos and our vision for integration in our school. It is characterised by tolerance, respect for others and an excellent standard of teaching and learning.

Children are at the heart of our school. All staff working in the school provide a safe, friendly environment, in which our children are able to grow in confidence, to learn and to develop to the best of their abilities. We welcome children of all abilities, of all faiths and of none.

Parents are recognised as the prime educators of their children. We encourage a positive partnership approach between home and school for the benefit of our children. Parents are encouraged to become involved in school life in a variety of ways through voluntary activities, P.T.A. or as Governors.

Whilst this prospectus is designed to provide you with an insight into our policies and practices, I invite you to visit the school and would be delighted to show you and your child around.

Yours sincerely

Mr Tony Young

ETHOS & AIMS

Crumlin Integrated Primary is a very welcoming school, characterised by a friendly, well-ordered atmosphere. We provide a safe, caring and stimulating environment which allows our children to grow in confidence, developing and achieving to the very best of their individual abilities.

Relationships at all levels are excellent and are based on mutual respect between children, staff and parents. A high value is placed on the development of pupils' attitudes in such areas as self-discipline, responsibility, sensitivity to others, honesty, confidence, independence and fairness. Children enrolling at the school are warmly accepted by their peers and by staff and are smoothly integrated into the school community.

Our teachers are skilled, enthusiastic, committed and hard-working. They recognise and value the important contribution parents can make in supporting their child's learning.

Together we encourage all our children to be the best that they can be.

AIMS OF THE SCHOOL

- To empower our children to achieve their potential and develop the skills necessary to make informed and responsible decisions throughout their lives.
- To develop self-esteem and self-confidence and encourage each individual to recognise and extend their personal capabilities.
- To recognise, understand and respect the feelings, attitudes and values of others.
- To appreciate and show respect for their environment, both locally and globally.

OUR VISION IS TO DEVELOP CHILDREN WHO ARE:

Inquirers | Risk-takers | Thinkers
Emotionally well-balanced | Open-minded
Reflective | Co-operative | Caring
Communicators | Respectful
Knowledgeable

Crumlin Integrated PS has been awarded level 2 Rights Respecting School status. The level 2 Award is the highest level of the award and is granted by Unicef to a school that has fully embedded children's rights throughout the school in its policies and practices.



CURRICULUM

ACCESS TO THE CURRICULUM

The curriculum is seen as being a common curriculum for all the pupils of Crumlin Integrated Primary School and no pupil will be debarred from any part of it. The school will consider not only the needs of learners who experience difficulty but also the needs of gifted children when planning learning activities and allocating resources. In line with DENI guidance, the school actively supports those children who wish to sit AQE and/or GL assessment entrance examinations for Grammar schools.

The school accepts its responsibility to attempt to develop the full potential of pupils who may have suffered educational disruption by frequent transfer between schools.

Every effort will be made to provide maximum access to the curriculum for children who are physically disabled. Access to the building has been improved through modification to the main entrance, lifts on staircases and refurbishment of two toilets with full disabled facilities.

CURRICULUM DELIVERY

The areas of study in the curriculum are as follows :-

- Language and Literacy or Communication**
- Mathematics and Numeracy**
- Using Information Technology**
- The World Around Us (Science, History and Geography)**
- Creative and Expressive (Art, Music, Drama)**
- Physical Education**
- Personal Development and Mutual Understanding**

RELIGIOUS EDUCATION

Non-denominational religious education will be available to all children. Parents may remove their children from these classes on the grounds of conscience, if they so wish. Children from the Roman Catholic faith may be prepared for the Sacraments by a teacher who holds the Catholic Certificate in Religious Education.

Furthermore, an additional programme 'Follow Me' may be offered specifically to pupils from the Protestant faith.

SCHOOL COUNCIL

As part of PDMU there is a school council made up of pupils elected from each class. Elections for new members are held in June each year. Classes discuss, on a regular basis, issues of importance to the children and the school. The minutes and matters of concern from these meetings form the agenda for the monthly school council meeting. Pupils are consulted on whole school issues through the school council.

DRUGS EDUCATION POLICY

It is the aim of the school that we will develop in our children the knowledge, skills, attitudes and values necessary to live a drug-free lifestyle. The school has a comprehensive drugs education policy, which is available on request.

ORGANISATION OF CLASSES

It is the policy of the school that children should, as far as possible, be taught in single year group classes with children of their own age. When this is not possible one or more composite classes will be arranged e.g. P6/7.

INSPECTION OF SCHOOL DOCUMENTS

Documents relating to the organisation of education in the school, schemes of work and policy statements may be inspected by contacting the Principal. In accordance with the Freedom of Information Act, a photocopying charge may be levied when a copy (or copies) is requested for retention.



REPORTING PROGRESS TO PARENTS/ASSESSMENT

At the beginning of a school year, each teacher will provide information outlining the curriculum for the class for the year. Each child's progress is monitored continuously by a variety of means both formal and informal. Parents will be informed of their children's progress through a twice yearly interview with their child's teacher: the first prior to Halloween and the second during February. A detailed written report on each child's progress is completed by the class teacher at the end of June.

In addition there is formal end of Key Stage (Primary 4 and Primary 7) assessment in place with results validated by CCEA (Council for the Curriculum, Examinations and Assessment). Results of these assessments are included in end of year reports for these children.

SPECIAL EDUCATIONAL NEEDS

Children who require specialist individual attention because of learning difficulties may be taught either individually or in small groups for some periods each week by our Special Educational needs teachers. Parents will receive copies of individual education plans for their child and will be asked to support and review such plans.

A copy of the school's Special Educational Needs policy may be inspected by contacting the Principal.

The school is a designated MASTS school (multi-agency support team for schools). The MASTS service consists of speech and language therapists, behaviour therapists, occupational therapists, physiotherapists and clinical psychologists. These professionals work in partnership with staff and parents to improve the skills of children who have been identified as having speech, language and communication needs; motor/sensory developmental needs; and social, emotional or behavioural problems which effect their ability to learn and develop.



PASTORAL CARE

We have a child-centred approach to all that we do in Crumlin Integrated in line with our policy of maximising the potential of each child. Due to the nature of primary education it will be the responsibility of each class teacher to look after the pastoral needs of the children in his/her class. Class teachers will attempt to resolve the worries of new pupils and to relieve their anxieties. The Principal will be grateful for information about any difficult home circumstances which may be causing distress or anxiety.

The school maintains a child protection policy which is circulated to parents for consultation every two years. Children or parents with concerns in this area should contact the school's Designated or Deputy Designated teacher for Child Protection.

ANTI-BULLYING POLICY

In Crumlin Integrated Primary School all staff, parents and children work together to create a happy, caring, learning environment. Bullying in any form will not be tolerated. The school takes a proactive approach by having in place a programme of lessons and circle time activities throughout the year which foster self esteem, self-respect and respect for others. If, for whatever reason, you have concerns about your child's happiness, please do not hesitate to speak to us.

The full anti-bullying policy is available to parents on request.

CLASSROOM/BUS BUDDIES FOR NEW PUPILS

When a new pupil arrives in the school he/she is assigned a 'Buddy' to support them in school and/or on the bus travelling to and from school. This support is available for as long as is required, though most pupils settle easily within the first week.



School begins at 9.05 a.m.
Morning break 10.35 - 10.45 a.m.
Lunchtime 12.15 - 1.00 p.m.
P1-3 End of Day 1.55 p.m.
P4-7 End of Day 3.00 p.m.

In line with our pastoral care policies, permission to leave school before the regular times can only be given at the written request of parents. At such times children must be collected by an adult.

Corridor and playground supervision starts at 8.45 a.m. Children, therefore, should not be in school before this time.

At the end of school, pupils walking home should use the crossing patrol points outside school and on the Main Street. Children should cross only at these points.

Parents who bring their children to school by car must be careful not to park in a way that will obstruct school buses or the fire station entrance. For safety reasons, parents are asked not to bring their cars into the school grounds unless special permission is obtained. As part of our Eco School/ Health Education policy we encourage parents to use the carpark in Crumlin Glen and walk the short distance to school.

The school has extensive hard and grass play areas which are fully used during break and lunch-times and during after school activities. We have separate P1-3 and P 4-7 playgrounds laid out with permanent games markings and a team of Primary 6 & 7 playground leaders set up small games equipment daily for lunch-time play.

The extensive grass areas are being developed for outdoor environmental work, with several bird areas, a habitat pile (mini-beasts), a tree conservation area, log circle and a patio area with raised beds for growing fruit and vegetables.

WRAP AROUND DAY CARE

After school care is available on the school premises from 2.00pm until 6.00pm (and from 8.00am–8.45am on request from a minimum number of parents). This service is provided by 'Sleepy Hollow' day care group whose staff are qualified playwork specialists and have elite Playboard accreditation. They offer as much flexibility as possible for holiday only/ term only/ full-time/part-time etc. care. Further information can be obtained from Sleepy Hollow: 028 94453976



EXTRA CURRICULAR ACTIVITIES

Pupils from years 1-7 may participate in a variety of after school activities which vary from year to year depending on popularity but may include: art, hockey, netball, ICT, cookery, soccer, cross country running, yoga, Irish dancing, football, gaelic football, tag rugby, dodgeball, camogie. Some clubs are taken by specialist coaches and incur a small weekly charge.

MUSIC TUITION

Pupils in Primary 4 & 5 may be selected to learn to play the violin, flute, clarinet or trumpet under the tuition of peripatetic tutors. There is a fee for this tuition as well as a small charge for the loan of the instrument.

PRIMARY 7 RESIDENTIAL VISIT

During the summer term the Primary 6 & 7 children have an opportunity to go on a residential trip to the Share Village in Lisnaskea, Co Fermanagh or Bushmills Outdoor Centre. This is an excellent opportunity for the children to develop independence and confidence and to experience activities such as kayaking, wall climbing, archery, and wind surfing.



The school sees a value in children engaging in homework as a means of revising work covered in class, in discovering information unavailable in school, in involving parents positively in their children's studies and in the development of good work habits. Homework will be given each day from Monday to Thursday and will normally consist of reading and the learning of spelling and number facts plus a short piece of written work for the older children. Homework assignments are recorded each day in your child's homework diary.

Parents are asked to sign each child's work when it has been completed to a satisfactory standard. Part of the value of homework is the individual attention a child receives from his/her parent, so help from parents is encouraged.

We would request that parents when signing the homework should write "Help needed" if they have given a lot of assistance with homework. In addition, parents should inform the class teacher if homework takes an excessive amount of time. In this way, parents can alert the teacher to their child's needs.

SCHOOL MEALS

MID-MORNING BREAK

All pupils have a mid-morning break for outside play. Prior to this they are given time to have a small snack which they can bring from home. The school encourages healthy eating, so these snacks should not be sweets or chocolate. The school canteen is open at break time when children can buy toast.

LUNCH

There are 2 choices available at lunchtime.

Pupils may bring a packed lunch which they can eat in designated classrooms. Lunches should consist of wholesome food. Any uneaten items will be taken home so that you can monitor what your child is eating. Drinks should be in suitable containers (not glass) and should not be fizzy. They must be packed separately from school books to avoid damage. There are two filtered water coolers in school to which the children have access. Water bottles should be brought in and can be filled as necessary.

School Meals are supplied by E A NE Region catering division. Children taking dinners can choose between two dinners and two desserts each day and water or milk is available to all children.

A meals order form is sent home each Friday for the next week. To aid the administration of meals, children, with their parents, are asked to choose their meals for the week and send in their order with exact payment on the Monday morning.

Free meals are provided for those children who are entitled. Parents who feel their child may qualify for free school meals should speak to the school secretary.



SCHOOL UNIFORM

Children are expected to wear school uniform.

We have tried to design our uniform so that children coming from other schools may incur minimal expense.

School sweatshirt

Grey trousers (boys)

Grey skirt, trousers or pinafore (girls)

White Polo shirt

or

White shirt and school tie

Black shoes

During the summer months blue checked dresses are also acceptable for girls.

School sweatshirts and additional items with the school badge may be ordered directly from the supplier. Families qualifying for free school meals are entitled to claim a school uniform allowance.

PE Kit : Each child must have a P.E. kit of plimsolls, blue shorts and white tee-shirt. These items can be ordered through the supplier. Trainers can be worn for outside games. Please note: All articles of clothing should be clearly marked with the pupil's name as many articles are lost each year.

Swimming: Primary 5, 6 and 7 classes are timetabled for swimming lessons at the Antrim Forum for a number of weeks under the tuition of a qualified swimming instructor. Girls are requested to wear swimsuits, not bikinis.

Jewellery: Due to concerns arising from potential accidents, jewellery should not be worn at school. Children with pierced ears should only wear stud earrings, drop and hoop earrings should not be worn. All jewellery must be removed for P.E. This is sensible Health and Safety advice and we ask for your full co-operation in this matter.



UNIFORM



PUPIL BEHAVIOUR

In Crumlin Integrated Primary we believe that high standards of behaviour and discipline are the pre-requisites for high quality educational provision. An agreed policy for Positive Behaviour Management forms the basis for acceptable standards of behaviour for children and responsibilities for staff.

Discipline in the school relies heavily upon the school ethos of mutual respect between staff and pupils and the high value placed on the development of pupil's attitudes in such areas as honesty, mutual respect, sensitivity to others, self-discipline, confidence, responsibility, independence and fairness.

At the beginning of the year the children in all classes are given an opportunity to agree a classroom charter with their teacher. Throughout the year, assemblies and circle time activities are used to reinforce classroom charters and to highlight and discuss expected behaviour.

Parents are expected to take an active role in working with staff to encourage high standards of behaviour by:

- Encouraging in their children a respect for others and for school property.
- Sending their children to school properly equipped for classroom work, PE etc.
- Respecting the need for order in school and a civilised code of conduct.

The full Positive Behaviour policy is available for inspection from the Principal.



Free transport is provided for all children of compulsory school age who live more than two miles from the school and for whom Crumlin Integrated Primary is the closest school. Application forms for bus travel are available from the Principal.

Parents with children travelling on buses must remind them of proper behaviour to ensure their safety.

1. Show consideration and courtesy for other passengers.
2. Stay seated at all times while the bus is in motion.
3. Show respect for the drivers, whose job is a difficult one.
4. Put on their seatbelt and sit quietly during the short journey.
5. Show courtesy to others when getting on and off the bus.

ADMISSIONS POLICY

If the school's enrolment and admissions numbers have not been reached the school will enrol all the children of school age whose parents wish them to attend, providing such admissions would not prejudice the efficient use of resources within the school. If either of these numbers are exceeded the Governors will use agreed criteria in deciding which pupils should be admitted.

CHARGING AND REMISSIONS POLICY

Education in Crumlin Integrated Primary School is provided free of charge for all lessons and activities connected with the child's entitlement under the Education Reform Order. The only occasion on which payment may be required is for board and lodging on an overnight trip, though in such a case the charge will be remitted to those parents on income support.

The school will, as it has done in the past, appeal to parents from time to time for voluntary donations to help fund out-of-school trips, but it is stressed that no child will be disadvantaged in any way if parents choose not to make a contribution. However, the viability of out-of-school trips may depend on the level of voluntary contributions.

The school may take part in 'optional extras' which are not connected with the school's formal curriculum such as visits to the theatre. It is stressed that failure to participate in these will not affect a child's performance at school. Written parental consent will be required before a child participates in school trips.

PARENTAL INVOLVEMENT

We actively encourage parental involvement throughout all stages of your child's education and seek to build effective channels of communication and positive relationships from the earliest days. We aim to achieve this through Year 1 induction meetings, parent information meetings, a weekly newsheet, a parent Facebook page, the school website and a school to parent texting service.

We have an active and enthusiastic Parent Teacher Association which meets several times each year to plan and organise a variety of fundraising and social events. The PTA are always looking for new members and we encourage all parents to join.

SHARED EDUCATION/COMUNITY LINKS

The school has developed strong links with other schools and participates in a unique and highly successful Shared Education project with the other schools in Crumlin: St Joseph's PS, Gaelscoil Ghleann Darach and Crumlin Integrated College.

ATTENDANCE

It is essential to send a note to school if your child has been absent, indicating the reason for the absence. The school is required by law to record all absences in the class register and if no note is received the absence is recorded as unauthorised. Each child's attendance is monitored by the Educational Welfare Service and should it fall below 85% you will be contacted.

We are aware of the difficulties there are, at times, of taking vacations only in the school holidays, but term-time holidays can have a considerable detrimental effect on your child's education. Please note that they must be recorded by the school as unauthorised absences, and therefore should be kept to a minimum.

NOTE : It is school policy to issue revision work only to those children who are absent due to extended illness. Teachers are instructed not to issue work to those taking holidays during term-time.



Crumlin Integrated has been awarded the Eco School Green Flag on four consecutive occasions. As an Eco school we aim to develop our children's knowledge and positive attitudes about the environment both locally and globally.

COMPLAINTS RE. THE CURRICULUM/GENERAL CONCERNS

In accordance with the school's policy of promoting a positive partnership approach with parents in the education of their children, in those cases where parents consider the curriculum provision is not satisfactory they are welcome to express their concerns. This should be done in accordance with the following procedure:

- (a) Contact the Principal. If necessary the Principal will arrange a meeting with the class teacher in the case of specific complaints.
- (b) If the situation is unresolved ask the Principal to refer the matter to the Chairperson of the Board of Governors.
- (b) If the Chairperson of the Board of Governors fails to resolve the matter it should be referred to the Education Authority North Eastern Region.

Other concerns and/or complaints should follow the same procedure.

We are constantly reviewing and evaluating our policy, procedures and practices and welcome constructive feedback.



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As a parent, you want the very best for your child. Choosing your child's pre-school provider is the first important decision you will make about their educational future. By choosing Crumlin Integrated Pre-School you will provide an excellent start to their journey, learning through play.

The Pre-School enjoys the facilities of a large room, cloakroom and toilets and has the use of the school library, musical instruments, P.E. hall, an interactive whiteboard and an enclosed playground.

The aims and objectives of the Pre-School are to provide a safe, happy and fulfilling environment for pre-school aged children, using play as a means of progressing through the six areas of learning denoted in the curriculum.

These six areas are as follows:

- Personal, Social and Emotional development**
- Language development**
- Physical development**
- Mathematical development**
- The Arts**
- The World Around Us**

The Pre-School has DENI funded places for children in their immediate pre-school year and the qualified, experienced and dedicated staff ensure that pupils get off to the best possible start and make the transition to Primary one as confidently as possible. There will be a maximum of 24 children per session in the age range 3-4 years admitted each year. Currently we provide 5 morning sessions from 9.00 am to 12.00pm. For a small charge, children may also stay until 1.00pm for 'lunch club'.

Crumlin Integrated Pre-School is growing in popularity, so it is important that you consider this opportunity for your child and make any application well before the year they intend to start.

The leader in charge can be contacted on 028 94422357 Ext 205 for further information.

CRUMLIN INTEGRATED PRIMARY SCHOOL

27 MILL ROAD

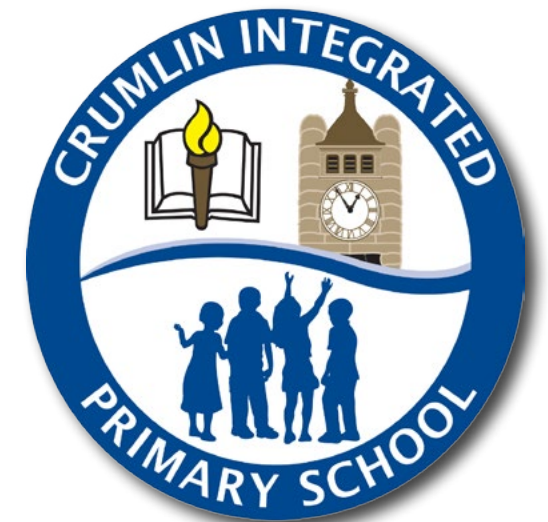
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